

New Building / Addition to Existing Building

- Site plan – to include:
 - North arrow
 - Plans drawn to standardized scale.
 - All property lines as determined by a Boundary Line Survey accurately drawn to scale with the dimensions of each line numerically illustrated in feet.
 - All adjacent street and alley rights-of-way, showing the centerline of each, the width and length of each, and any street names. Property lines shall be included as a part of these rights-of-way by showing dimensions from the centerline.
 - The exact location, dimension and type of all easements that abut and/or are situated on the property shall be shown.
 - The location of driveway approaches, width, and length, of every driveway.
 - Existing and proposed paving, including the width and type of paving and whether there is curb and gutter.
 - The off-street parking and maneuvering arrangement. All parking arrangements must conform to standards. The location of required fire lanes.
 - The location of all existing or proposed utility service, including:
 - Location and size of all sanitary sewer facilities and water lines, existing and proposed.
 - Location and capacity of all drainage structures and pipes, existing and proposed, including contour lines to indicate natural flows, and the direction of flow of stormwater facilities. If the location is within a floodplain area, the first-floor elevation shall also be indicated.
 - The location of every existing building or parts of buildings to be removed or demolished and proposed building on the property.
 - The buildings shall be located by indicating the distance from each building to all rights-of-way, property lines, and other buildings.
 - The dimensions and the total square footage in each floor of every existing and proposed building shall be specified, including the square footage in each floor that is contained in areas designed for storage, utilities and building services.
 - Established street grades and proposed finished grades.
 - Flood hazard areas, floodways, and design flood elevations.

- Scaled Building Plans – to include:
 - Foundation plans (foundation details and layout)
 - Exterior elevations (all four elevations)
 - Floor plans: include all the following
 - Egress plan with complete egress path through required exit discharge.
 - Label all rooms according to IBC occupancy classifications.
 - Doors and windows and show their sizes.
 - Detail bathrooms and dimension location of all bathroom fixtures, show all required ADA maneuvering clearances in bathrooms.

In order to demonstrate compliance with the City of Bethany's adopted ordinances, building and fire codes, additional plans and/or specifications may be required by the Building Official or Fire Marshal.

- Show all built-in furniture, tanks, equipment, sales counters, shelving, merchandise racks, and displays. Provide dimensions to adjacent walls.
- All plans must be fully dimensioned. Include interior room sizes, hall width, and exterior building dimensions.
- Plans and walls must be drawn complying with accepted design practices (i.e., no single line walls, all elements must be to scale).
- Structural plans: include all the following
 - Structural engineer's stamp lic. In Oklahoma (as applicable)
 - Details of all wall construction types.
- Fire Protection plans (if fire suppression or alarm is required)

Completed permit application.

Remodel / Repair / Alteration

- Scaled Building Plans – to include:
 - Floor plans: include all the following
 - Compliance method as outlined in the IEBC.
 - Plans showing area of work and statement of scope of work.
 - Egress plan with complete egress path through required exit discharge.
 - Label all rooms according to IBC occupancy classifications.
 - Show all built-in furniture, tanks, equipment, sales counters, shelving, merchandise racks and displays. Provide dimensions to adjacent walls
 - All plans must be fully dimensioned. Include interior room sizes, hall width, exterior building dimensions.
 - Detailed bathrooms and dimension location of all bathroom fixtures, show all required ADA maneuvering clearances in bathrooms.
 - Plans and walls must be drawn complying with accepted design practices (i.e., no single line walls, all elements must be to scale.
 - All windows and doors and show their sizes for new and existing windows and doors.
 - Fire protection plans (if fire suppression or alarm is required)
 - Foundation Plan (if applicable)
 - Exterior elevations (if exterior work is performed)
 - Structural plans: include all the following
 - Structural engineer's stamp lic. in Oklahoma (as applicable)
 - Details of all wall construction types.

Site plan (if extent of alteration and or change of occupancy necessitates)

Completed permit application.

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Change of Occupancy

- Floor Plans: include all the following
 - Egress plan with complete egress path through required exit discharge.
 - Label all rooms according to IBC occupancy classification.
 - Show all built-in furniture, tanks, equipment, sales counters, shelving, merchandise racks and displays. Provide dimensions to adjacent walls.
 - All plans must be dimensioned. Include interior room sizes, hall widths, exterior building dimensions.
 - All windows and doors and show their sizes.

- Fire protection plans (if fire suppression or alarm is required)

- Completed permit application.

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